



IMFMM

Mediterranean Institute

Of Maritime Training



TRAINING CATALOG

2015



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2017-10-26

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ID 9105079346



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2015

Awarding and
qualifying quality
Training: Seafarers,
ports, transport and
logistics; Success key
for your future



Our
knowledge
and our
expertise at
your service

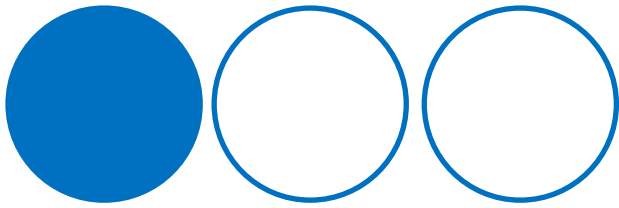
GAIN SKILLS TO WIN IN COMPETITIVENESS



IMFMM

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EDITORIAL

The Mediterranean Institute of Maritime Training offers, for 2015, about 150 initial training, regulatory and continuous, organized around 5 axes chosen as close to the news & Highlights, adapted to the new requirements of international conventions and future developments in the sector of Merchant Marine professions, Ports, Transport and Logistics, to bring in fine solutions adapted to your needs and your expectations

Our offer of professional training this year is highly enriched both new modules directly from the real market needs and new teaching tools of the last generation, mainly navigation, GMDSS and machine simulators, and with the objective of providing high quality education recognized internationally and developing the skills of the sector actors in a context marked by major changes.

The Collaboration and the close links forged and maintained with the first French organization of vocational skills training AFPA (Vocational Training Association for Adults), formalized shortly as part of a partnership between our two institutions, has promoted the IMFMM to expand its fields of competence and its influence, first of all, with the integration of new training product lines, the allocation within it an ultra-modern specialized equipment to meet the standards of international conventions and facilitate learning methods and finally, thanks to the various underway initiatives to provide the Institute with a Mediterranean dimension.

This partnership is mainly based on a shared project, guided by ambition, voluntarism and innovation, to share, to exercise together, to provide added value to our joint efforts, to develop a common brand, to conquer new markets and build us a training center of excellence and reference in the Mediterranean, Africa and the Middle East.

Tomorrow's success is inevitably won today. So it is essential now to identify the training offers, the needs and the innovations of tomorrow, to anticipate the coming challenges, to predict and to invent means to meet them. These are our major concerns, we work together and with determination to achieve this important program. The future is not to expect, it's to prepare because tomorrow's less discovered than invented.

Today, our training activities, animated a by high level stakeholders offering theoretical and practical, workshops, case studies, simulations and group work has made the IMFMM certified ISO 9001-2008 since October 2014, an institute recognized for its quality management system, dynamic and essential, in line with the current challenges.

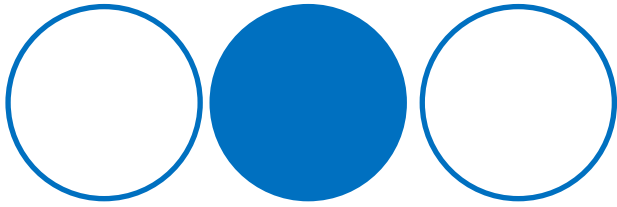
These courses are today relocated. They are delivered at the headquarters of the Institute or at "Port Academy" Kerkennah and can be arranged in situ at the request of a participant of the sector.

Thus, a wide range of options is offered and planned for this year, with strong and original moments, dedicated to events specially for meeting you: Seminars, open doors days, professional meetings... As much opportunity to present to you what we have and what we can do and provide.

We offer you, through this catalog, a lever for development of skills and performance. We are at your side to lock and allow you to move forward to the future with confidence.

Looking forward to receiving you, to help you build your training path and assist you through first-class facilities, a quality of teaching adapted to your needs and a civic engagement.

*The general Manager
Héger Harnouch Farza*



IMFMM PRESENTATION

Created October 16, 2009, The Mediterranean Institute of Maritime Training (IMFMM) is a vocational training institution specializing in marine fields, ports, transport and logistics meeting the demands and expectations of the professional environment, the Authorities, Administrations, partners and learners at both national and regional levels.

Its vocational training activities cover at the same ways:

- Initial maritime training as part of the STCW 78 and its amendments;
- Others initials trainings submitted to regulatory requirements for the needs of stakeholders in maritime chain, ports, transport and logistics;
- Complementary and continuous trainings for the setting in both national and international standards.

The IMFMM is a private anonymous company with a public participation in social capital, with a legal personality and a financial autonomy.

The Institute aims to set itself up as a major actor in the training of excellence in the Mediterranean of the merchant navy personnel, ports, transport and logistics.

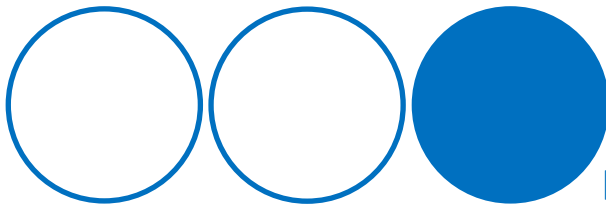
To ensure its missions, The IMFMM disposes of an organization, human resources, and educational facilities and may use others means in the context of outsourcing.

The IMFMM is administered by a Board of Directors composed of eleven (11) members nominated by the General Assembly.

The General Manager is designated by the Board of Directors, after approval by the Minister of Transport, for a period of 3 years, renewable under the same conditions for the management and operation of the IMFMM. He is assisted by a responsible of training, a commercial manager and an administrative and financial manager as well as the governance instances called "Scientific Board", "Pedagogical Council" and "disciplinary Board" to consult on all matters related to educational, scientific and cultural of the Institute.

The General Manager sets the overall strategy, policy and objectives of the Institute; and he is actively involved in defining and promoting the Quality Management System of the IMFMM.

The instructor staff consists of permanent instructors and contractors in variable numbers as needed. Individual contractors trainers or consultants selected may be mandated to perform missions that contribute to the operation and development of the IMFMM.



THE IMFMM PUT AT YOUR DISPOSAL MANY TOOLS AND WAYS OF INFORMATION AND PRE-INSCRIPTION

INFORMATIONS

On the website OF IMFMM : www.imfmm.tn:

- View and / or download our catalog 2015
- Learn about the progress of courses
- Discover our promotions and sessions
- Find our training sites and the corresponding coordinates & informations

ACCESS AND EDUCATIONAL ORGANIZATION

- Training focused on the professions of seafarers, transport, ports and logistics
- Awarding courses offered to students to facilitate their integration in employment in the sector
- Professions oriented qualifying training certifying professional competence
- Continuing diversified education to meet the professional needs of employees

OUR SERVICES

Support the choice of training: IMFMM Information Meetings on careers and training

An offer of trainings for: Merchant ship trades, transport, logistics and others

An Offer a hosting and catering on request

A mediation to help trainees and prevent litigations

Support for research internships and employment



IMFMM

www.imfmm.tn

GENERAL SUMMARY

1. INITIAL TRAINING

| 1.1. TRAINING TO SHIPPING PROFESSIONS | | Duration |
|---------------------------------------|---|-----------|
| I001 | Ratings as able seafarer deck (STCW/II-4 et II-5) | 18 months |
| I002 | Ratings as able seafarer engine (STCW/III-4 et III-5) | 18 months |
| I003 | Near-coastal Master (C500) (STCW/II-3) | 30 months |
| I004 | Engineer Officer 750 kw (STCW III-1) | 30 months |
| I005 | Electro-technical ratings (STCW/III-7) | 18 months |
| I006 | Yacht driving | |
| I007 | Management of maritime companies | 24 months |
| I008 | Maintenance of electro-naval systems | 24 months |
| I009 | Diver welder | 16 months |

| 1.2. TRAINING TO PORT PROFESSIONS (COMMERCIAL PORTS) | | Duration |
|--|-----------------------|-----------|
| I100 | Port Operations agent | 16 months |

| 1.3. TRAINING TO PORT PROFESSIONS (MARINAS) | | Duration |
|---|--------------------------|-----------|
| I101 | Marina Home Agent | 16 months |
| I102 | Marina Operations agent | 16 months |
| I103 | Marina maintenance agent | 16 months |
| I104 | Carpenter boat building | 16 months |

| 1.4. TRAINING TRANSPORT AND LOGISTICS PROFESSIONS | | Duration |
|---|--|-----------|
| I201 | Transportation and Logistics Technician | 16 months |
| I202 | Senior technician in transport and logistics | 24 months |

| 1.5. TRAINING IN MARINE CULTURES | | Duration |
|----------------------------------|--------------------|-----------|
| I301 | ShellFish | 24 months |
| I302 | Marine aquaculture | 24 months |

2. REGULATORY TRAINING

| 2.1. TRAINING OF SEAFARERS | | Duration |
|----------------------------|---|----------|
| R001 | Ship Security Officer (SSO/STCW A-VI-5) | 3 days |
| R002 | Company Security Officer (CSO/ISPS A-11.2) | 3 days |
| R003 | Security awareness training (SSA/ STCW A-VI-6) | 1 day |
| R004 | Training for seafarers with designated security duties (SSD/ STCW A-VI-6) | 2 days |
| R005 | Basic training Certificate (BT/STCW A-VI-1) | 8 days |
| R006 | Personal safety and social responsibility (PSSR/ STCW A-VI-1-4) | 1,5 day |
| R007 | Elementary first aid (EFA/ STCW A-VI-1-3) | 1,5 day |
| R008 | Personal survival techniques (PST/ STCW A-VI-1-1) | 2,5 days |
| R009 | Fire prevention and fire fighting (FPFF/ STCW A-VI-1-2) | 2,5 days |
| R010 | Advanced fire fighting (AFF / STCW A-VI-3) | 5 days |
| R011 | Survival craft and rescue boats other than fast rescue boats (SRB/STCW A-VI-2-1) | 5 days |
| R012 | Fast rescue boats (FRB/ STCW A-VI-2-2) | 4 days |
| R013 | Medical first aid (SMU/STCW A-VI-4-1) | 4 days |
| R014 | Medical care (SM/ STCW A-VI-4-2) | 8 days |
| R015 | Electronic Chart Display and information Systems (ECDIS / STCW A-II-1, A-II-2, A-II-3 ET B-I) | 5 days |
| R016 | Radar and Automatic Radar plotting Aids (RADAR/ARPA. / STCW A-II-1, A-II-2, A-II-3 ET B-I) | 10 days |
| R017 | General Operator Certificate (GOC/ STCW A-IV- 2) | 10 days |
| R018 | Restricted Operator Certificate (CRO / STCW A-IV- 2) | 5 days |
| R019 | Familiarization with tankers (TFC/ B-V-1) | 4 days |
| R020 | Basic training for oil and chemical tanker cargo operations (STCW/A-V-1.1) | 4 days |
| R021 | Advanced training for oil tanker cargo operations (STCW A-V-1.1) | 2 days |
| R022 | Advanced training for chemical tanker cargo operations (STCW A-V-1.1) | 2 days |
| R023 | Basic training for liquefied gas tanker cargo operations (STCW A-V-1.2) | 4 days |
| R024 | Advanced training for liquefied gas tanker cargo operations (STCW A-V-1.2) | 2 days |
| R025 | Crowd management training CMT/ STCW A-V-2) | 3 days |

| | | |
|-------------|--|---------------|
| R026 | Safety training for personnel providing direct service to passengers in passenger spaces (ST/ STCW A-V-2) | 2 days |
| R027 | Crisis management and human behavior training (CMHBT/ STCW A-V-2) | 4 days |
| R028 | Passenger safety, cargo safety and hull integrity training (PCSHIT/ STCW A-V-2) | 3 days |
| R029 | Training for masters and chief mates of large ships and ships with Unusual manoeuvring characteristics (SCTW B-V-a) | 3 days |
| R030 | Training for officers and ratings responsible for cargo handling On ships carrying dangerous and hazardous substances in solid Form in bulk (STCW B-V-b) | 3 days |
| R031 | Training for officers and ratings responsible for cargo handling On ships carrying dangerous and hazardous substances in Packaged form (STCW B-V-C) | 3 days |
| R032 | International convention on Oil Pollution Preparedness, Response And Co-operation (OPRC) | 5 days |
| R033 | Familiarization with STCW 2010 | 3 days |
| R034 | Familiarization with ISPS Code. | 3 days |
| R035 | Familiarization with SOLAS convention | 3 days |
| R036 | Familiarization with MARPOL convention | 3 days |
| R037 | Familiarization with ISM Code | 3 days |
| R038 | Familiarization with IMDG Code | 3 days |
| R039 | Familiarization with FSS code | 2 days |
| R040 | Familiarization with LSA code | 2 days |
| R041 | Familiarization with IAMSAR manual | 2 days |
| R042 | Familiarization with IBC code | 2 days |
| R043 | Voluntary IMO member state audit scheme (VIMSAS) | 5 days |
| R044 | Familiarization with SOLAS requirements on return to port securely (Safe return to port SRTP) | 2 days |
| R045 | Astronomical navigation training | 2 days |
| R046 | familiarization with AIS system (Automatic Identification System) | 1 day |
| R047 | familiarization with LRIT system (Long-range identification and tracking) | 1 day |

3. CONTINUOUS TRAINING

| 3.1. TRAINING IN MARITIME BUSINESS AND ADMINISTRATION | | Duration |
|---|--|----------|
| C001 | Port State Control | 4 days |
| C002 | Marine Accident Investigation Procedures | 4 days |
| C003 | Basic Flag State Implementation | 5 days |

| 3.2. TRAINING TO BUSINESS OF SHIPPING | | Duration |
|---------------------------------------|--|----------|
| C101 | Logging operations of ships and cargoes | 4 days |
| C102 | Techniques and process of time and trip charters | 5 days |
| C103 | Prevention and management of disasters and litigations in the international transport. | 4 days |
| C104 | Maritime Insurance | 3 days |
| C105 | Formalities and cargo clearance procedures | 3 days |

| 3.3. TRAINING TO PORT TRADES (COMMERCIAL PORTS) | | Duration |
|---|---|----------|
| C201 | Immersion in the World of Maritime and Port | 5 days |
| C202 | Organization, Management and Handling Techniques | 4 days |
| C203 | Management of Logistics Activities Zones in Public Domain Of the Port | 3 days |
| C204 | Port Facility Security Officer (PFSO/ ISPS CODE) | 3 days |
| C205 | Vessel Traffic System Operators(VTS) | 3 days |
| C206 | Safety management and security of port operations in oil terminals | 3 days |
| C207 | Safety management and security of port operations in Chemical terminals | 3 days |
| C208 | Safety management and security of port operations in Cereal terminals | 3 days |
| C209 | Information system of port concessions | 3 days |
| C210 | Organization, management and port operations | 4 days |
| C211 | Claims and Desasters Management | 3 days |

| | | |
|-------------|---|---------------|
| C212 | Prevention and management of litigation | 3 days |
| C213 | Port and maritime Anti-Pollution prevention and control | 3 days |
| C214 | Handling and treatment of dangerous goods | 3 days |
| C215 | Port Communication strategy and marketing | 3 days |
| C216 | Statistics and Indicators of port efficiency | 3 days |
| C217 | Port logistics | 4 days |
| C218 | Goods guarding | 3 days |
| C219 | Management of port storage areas | 3 days |
| C220 | Quality of port services | 3 days |
| C221 | Hygiene, health and safety at work in ports | 3 days |

| 3.4. TRAINING TO PORT PROFESSIONS (FISHING PORTS) | | Duration |
|--|--|-----------------|
| C301 | Immersion in the World of Maritime and Port | 5 days |
| C302 | Organization and management of fishing ports | 4 days |
| C303 | Regulatory framework of fishing ports | 3 days |
| C304 | Safety and security management in fishing ports | 3 days |
| C305 | Tasks and responsibilities of fishing ports Officers | 3 days |
| C306 | Protection, preservation and prevention of the marine and port environment | 3 days |
| C307 | Management of the public domain of fishing ports | 3 days |
| C308 | Training on Radio, VHF and GMDSS fishing simulators | 3 days |
| C309 | Familiarization with STCW – F convention | 3 days |

| 3.5. TRAINING TO PORT PROFESSIONS (MARINAS) | | Duration |
|--|--|-----------------|
| C401 | Immersion in the World of Maritime and Port | 5 days |
| C402 | Organization and management of marinas ports | 4 days |
| C403 | Regulatory framework of marinas ports | 3 days |
| C404 | Safety and security management in marinas ports | 3 days |
| C405 | Tasks and responsibilities of marinas ports Officers | 3 days |
| C406 | Protection, preservation and prevention of the marine and port environment | 3 days |
| C407 | Management of the public domain of marinas ports | 3 days |
| C408 | Training on Radio, VHF and GMDSS yacht simulators | 3 days |

| | | |
|-------------|--|---------------|
| C409 | Marketing and communication for the promotion of the Marina. | 3 days |
| C410 | City-port relationship to promote the Marinas | 3 days |

| 3.6. TRAINING TO BUSINESS TRANSPORT AND LOGISTICS | | Duration |
|--|---|-----------------|
| C501 | Trades and Logistics Activities | 4 days |
| C502 | International Freight Shipping. | 4 days |
| C503 | Management of a logistics warehouse. | 3 days |
| C504 | Control of the logistics system dashboards. | 3 days |
| C505 | Management of Location and traceability of goods (RFID): Intelligent Transport | 3 days |
| C506 | Lean Logistics. | 3 days |
| C507 | Practical methods and tools of optimal inventory management and supplies. | 3 days |
| C508 | Piloting the physical flow and information flow of the Supply Chain | 3 days |
| C509 | Safety and Security management inside spaces logistics | 3 days |
| C510 | Optimizing the organization of international goods transport operations | 3 days |
| C511 | International construction standards, planning and management of warehouses and logistics platforms | 2 days |
| C512 | International sales contracts, new developments in documentary credit standards and new international banking practices (PBIS 745)) | 3 days |
| C513 | Transport and treatment of dangerous goods by sea and road | 3 days |
| C514 | Evaluation of logistics warehousing costs | 3 days |
| C515 | Operational management of the supply chain. | 3 days |
| C516 | E - logistics | 3 days |
| C517 | Transport System or integrated system of information and communication of the port's community | 3 days |


| 3.7. | TRAINING OF SEAFARERS | Duration |
|-------------|--|-----------------|
| C601 | Culinary arts for the cruise industry | 3 months |
| C602 | Housekeeping and laundry for the cruise industry | 3 months |
| C603 | Restaurant service for the cruise industry | 3 months |

4. TRANSVERSAL TRAINING

| 4.1. | TRAINING SUPPORT | Duration |
|-------------|--|-----------------|
| T001 | Training of Trainers | 5 days |
| T002 | Maritime English | 15 days |
| T003 | Transport and Logistics English | 15 days |
| T004 | Issues, techniques and the transverse dimension Management, and management of projects | 4 days |
| T005 | Organization and management "by project" in the maritime, port, transport and logistics activities | 4 days |
| T006 | Customer Relationship Management | 2 days |
| T007 | Project financing, public-private partnership and Risk Evaluation | 4 days |
| T008 | Organization and Time Management | 2 days |
| T009 | Integrated management system QSE, Quality, Safety and environment | 3 days |

5. SEMINARS

| NATIONAL SEMINARS | | Duration |
|---|--|-----------------|
|  | | |
| N001 | Transport, storage and treatment of Dangerous Goods (IMDG) Code: NEWS 2015. | 1 day |
| Thursday 14th April of 2015 | | |
| N002 | The Integrated Maritime Policy in Tunisia: Strategy for Improving Maritime and Port Governance. | 1 day |
| Thursday 9th June of 2015 | | |

| REGIONAL SEMINARS | | Duration |
|---|---|-----------------|
|  | | |
| N101 | For a better Mediterranean integration of transport, ports and logistics for the growth of trade and the economies of nearby countries. | 2 days |
| Tuesday 17th September of 2015 | | |
| N102 | The protection, safety and security of the maritime environment, ships, ports and transport in the Mediterranean: a common and shared ambition. | 2 days |
| Tuesday 19th November of 2015 | | |